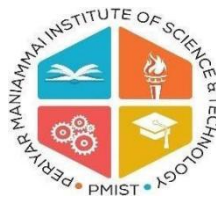


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INSTITUTE OF SCIENCE & TECHNOLOGY
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113th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES

DATE & TIME: 14-07-2026, 11:00 a.m.

**VENUE: Conference Hall, IQAC
Periyar Maniammai Institute of
Science & Technology
Thanjavur**

**PERIYAR MANIAMMAI INSTITUTE OF
SCIENCE & TECHNOLOGY
Vallam, Thanjavur – 613403**

113th MEETING OF THE INTERNAL QUALITY ASSURANCE CELL

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PERIYAR MANIAMMAI INSTITUTE OF SCIENCE & TECHNOLOGY

**113th MEETING OF THE
INTERNAL QUALITY ASSURANCE CELL**

Held on 14.07.2026 at 11:00 a.m.

**(Venue: Conference Hall, IQAC, Periyar Maniammai Institute
of Science & Technology, Thanjavur)**

MINUTES

At the outset, the Chairperson, the Hon'ble Pro-Vice-Chancellor, Dr. R. Malliga, warmly welcomed all the members of the Internal Quality Assurance Cell of the Institute. The following members attended the meeting.

Sl.No.	Name	Designation / Role
1	Dr. R. Malliga	Pro-Vice Chancellor
2	Dr. V. Anburaj	Vice-President
3	Dr. P. K. Srividhya	Registrar
4	Dr. T. Kavitha	Director, IQAC
5	Dr. AR. Umayal Sundari	Dean (Academic Courses)
6	Dr. D. Ruby	Dean (Learning and Development)
7	Dr. S. Kumaran	Director (Innovation and IPR) (Nominee of Dr. D. Jeyasimman (Academic Research))
8	Dr. S. Arumugam	Controller of Examinations

Sl.No.	Name	Designation / Role
9	Dr. N. Muruganantham	Director, Centre for Students and Administrative Services
10	Dr. D.Maghesh Kumar	Director, Centre for Institute Industry Interaction
11	Dr. P. Ilangovan	Deputy Director, IQAC
12	Dr. B. Anupriya	Deputy Director, IQAC
13	Dr. G. Preethi	Deputy Director, IQAC
14	Dr. M. Jayakumar Former Professor, Bharathiar University, Coimbatore	Academic Representative
15	Dr. B. Radhika Michael, Secretary Clean Thanjavur Movement Thanjavur	Local Society Representative
16	Dr. S. Margaret Anouncia Professor, School of Computer Science and Engineering Director, Faculty-Staff Welfare, VIT, Vellore	Alumni Representative
17	Dr. Kennithraj Anbu (Robotics and AI Specialist) Founder & CEO TRNASEN Dynamics Chennai.	Industry Representative
18	Dr. Sanjivi Arul, Former Deputy Registrar, Amrita Vishwa Vidyapeetham, Coimbatore	Special Invitee
19	Mr. M. Udayakumar (F/o. U. R. Harishkumar, II - B.Tech. ECE (2025-2029)) No.7, Selva Complex Victoria Nagar, Thanjavur	Parent Representative
20	Mr. B. Talal III Year / Civil	Student Representative

Sl.No.	Name	Designation / Role
	Engineering. PMIST	
21	Mr. T. Kowshik III Year / CSE, PMIST	Student Representative

The Chairperson briefly introduced the agenda items and briefed the academic profile of the University, including the programmes offered and the introduction of new programmes for the academic year 2026–2027, namely B.Sc. Film & TV Production, B.Sc. Renewable Energy and B.Com. FinTech and Artificial Intelligence. She also presented the successful conduct of the Academic and Administrative Audit (AAA) for the academic year 2024–2025, followed by an overview of the University's curricular initiatives and other key academic quality enhancement measures.

At the end of her introductory speech, the Chairperson invited Dr. T. Kavitha, Director, IQAC, to deliberate on the agenda items one by one.

The Director, IQAC, Dr. T. Kavitha, continued by outlining the Action Taken Report (ATR) based on the Minutes of the 112th Meeting of the Internal Quality Assurance Cell (IQAC).

**CONFIRMATION OF THE MINUTES OF THE
IQAC113.01 112TH MEETING OF THE INTERNAL QUALITY
ASSURANCE CELL HELD ON 07-02-2026.**

The 112th meeting of the Internal Quality Assurance Cell was held on 07-02-2026 in the Conference Hall, IQAC Division and minutes were communicated to the members. No dissents or corrections have been received from the members.

RESOLVED TO CONFIRM the minutes of the 112th meeting of the Internal Quality Assurance Cell.

**ACTION TAKEN REPORT BASED ON THE
IQAC113.02 MINUTES OF THE 112TH MEETING OF THE
INTERNAL QUALITY ASSURANCE CELL.**

The Action Taken Report placed before the IQAC was discussed in detail. The members noted the progress made on the implementation of the recommendations of the 112th IQAC Meeting and appreciated the initiatives undertaken by the University. They also acknowledged the actions taken and the progress achieved in implementing various quality enhancement measures. After detailed deliberations, the members made the following recommendations to further strengthen the implementation, monitoring process, and overall quality initiatives:

- To strengthen GATE coaching through structured mentoring, regular mock tests, and continuous monitoring to improve the GATE qualification rate.
- To periodically review the achievement of departmental quality benchmarks and undertake root-cause analysis, along with appropriate corrective measures, for targets that remain unachieved.
- To ensure 100% faculty enrolment in and successful completion of NPTEL courses, and to encourage greater participation of faculty members and students in achieving NPTEL Domain Scholar recognition.
- To organize capacity-building programmes on research proposal writing by inviting experts to

enhance the competence of faculty members in securing externally funded research projects.

- To strengthen international academic and research collaborations to enhance research quality, global visibility, and opportunities for externally funded research projects.

The members further noted that the recommendations made under this agenda item, along with the above suggestions, shall be followed up for implementation and, wherever statutory approval or academic integration is required, be placed before the respective Board of Studies and the Academic Council for consideration.

RESOLVED TO NOTE the Action Taken Report on the resolutions of the 112th Meeting of the Internal Quality Assurance Cell (IQAC), to record the recommendations made by the members for implementation and further follow-up, and to place the relevant academic matters before the respective Board of Studies and the Academic Council, wherever applicable.

IQAC113.03 TO DISCUSS ABOUT THE OBSERVATIONS OF ACADEMIC AND ADMINISTRATIVE AUDIT CARRIED OUT FOR THE ACADEMIC YEAR 2024-2025.

The members were informed that the Academic and Administrative Audit (AAA) for the Academic Year 2024–2025 was conducted from 25.05.2026 to 27.05.2026 as part of the Institution's quality assurance framework. The audit was carried out by an External Expert Committee comprising Dr. M. G. Sethuraman, Former Senior Professor, Department of Chemistry, Gandhigram Rural Institute (Deemed to be University), Gandhigram, Dr. B. Vanitha, Former Registrar, Bharathiar University, Coimbatore, and Dr. R. Bhaskaran, Professor, Department of Computer Science and Engineering, Anna University, Guindy, Chennai. The key observations and recommendations of the audit, along with the Action Taken Report prepared by the University, were placed before the members for information.

The members appreciated the Institution's commitment to strengthening quality assurance through periodic external audits and the timely implementation of the recommendations made by the audit committee. After deliberations, the members recommended that administrative sections such as the Controller of Examinations (COE), Finance Section, Hostels, and Physical Education also be subjected to separate external audits to ensure comprehensive evaluation, improved accountability, and continuous quality enhancement across all administrative functions.

RESOLVED TO NOTE the Academic and Administrative Audit (AAA) Report for the Academic Year 2024–2025 and the Action Taken Report thereon, and to record the members' recommendation to conduct separate external audits for the Controller of Examinations (COE), Finance Section, Hostels, and Physical Education to further strengthen institutional quality assurance.

**IQAC113.04 TO INFORM ABOUT THE STATUS OF READINESS
OF DEPARTMENTS FOR NBA ACCREDITATION.**

The members were informed about the status of readiness of the departments for NBA Accreditation and the current level of preparedness of the eligible departments. It was informed that a comprehensive gap analysis had been carried out across the eligible departments, based on which department-specific targets and action plans with a one-year implementation timeline had been formulated to address the identified gaps and strengthen the departments' readiness for NBA accreditation.

The members recommended that all eligible departments adhere to the prescribed timelines and regularly monitor the implementation of the action plans to achieve full preparedness for NBA accreditation.

RESOLVED TO NOTE the status of readiness of the eligible departments for NBA Accreditation and to record the recommendations of the members for the effective implementation and periodic monitoring of the department-specific action plans to ensure full preparedness for the forthcoming NBA accreditation process.

IQAC113.05 TO REVIEW THE ANALYSIS OF STAKEHOLDERS' FEEDBACK AND THE ACTION TAKEN REPORT.

The members were informed about the analysis of stakeholders' feedback and the Action Taken Report prepared based on the feedback received from the stakeholders. During the discussion, the members emphasized the need to carry out comparative analysis of the feedback at both the faculty and departmental levels. It was stated that such an analysis would facilitate the identification of best-performing departments as well as departments requiring improvement, thereby enabling focused quality enhancement initiatives and informed decision-making.

RESOLVED TO NOTE the analysis of stakeholders' feedback and the Action Taken Report thereon, and to record the recommendation of the members to undertake a systematic comparative analysis of stakeholders' feedback at the faculty and departmental levels for identifying best practices, addressing areas requiring improvement, and strengthening the continuous quality assurance and enhancement processes.

IQAC113.06 TO CONSIDER THE DRAFT INSTITUTIONAL POLICIES AND OFFER RECOMMENDATIONS.

The members were informed about the draft policies such as Faculty Welfare Policy, Student Welfare Policy, and Policy on Digital India, prepared as part of the Institution's commitment to strengthening governance, stakeholder well-being and continuous quality enhancement. The salient features of the policies and their objectives in promoting faculty and student welfare, strengthening institutional support systems and facilitating digital transformation in alignment with national initiatives and best practices in higher education were presented.

During the deliberations, the members emphasized the need to strengthen inclusivity by incorporating specific provisions for differently abled students and third-gender individuals in the relevant institutional policies to ensure equitable access and support. The members also suggested that, while revising the Faculty Recruitment Policy, the University may promote diversity in recruitment by encouraging the appointment of qualified faculty members from different states and reputed institutions, including IITs and other premier institutions, thereby enriching the academic environment through a diverse pool of expertise.

RESOLVED TO RECOMMEND the incorporation of the suggestions received from the members into the draft institutional policies, particularly by strengthening provisions for inclusivity and equitable support for differently abled students and third-gender individuals, and by promoting diversity in faculty recruitment

through the appointment of qualified faculty from different states and reputed institutions, including IITs and other premier institutions, before placing the policies before the appropriate statutory authorities for approval and implementation.

IQAC113.07 TO INFORM THE MEMBERS ABOUT THE INSTITUTIONAL DATA CORRESPONDING TO TEN ATTRIBUTES OF THE PROPOSED NAAC REFORMS 2024.

The Director, IQAC presented the institutional data compiled in alignment with the proposed NAAC Reforms–2024, corresponding to the ten attributes, for the Academic Years 2024–2025 and 2025–2026 for comparative analysis and progress tracking. The members noted the comprehensive data presented in the agenda and annexure in tabular form.

Deliberations and Suggestions

After reviewing the data, the members made the following observations and suggestions to strengthen institutional quality and accreditation preparedness:

- To ensure 100% completion of Academic Bank of Credits (ABC) registration and timely updation of student records to facilitate effective academic governance and regulatory compliance.
- To strengthen research networks and collaborative partnerships to enhance opportunities for securing externally funded research projects.
- To improve doctoral completion rates through systematic monitoring of research scholars, strengthened mentoring mechanisms, and enhanced research support to ensure the timely completion of doctoral programmes.

- To strengthen the activities of the Technology Business Incubator (TBI) for promoting innovation, entrepreneurship, start-up creation, and technology commercialization among faculty members and students.
- To develop institutional dashboards for monitoring e-journal utilization and e-governance usage to improve resource utilization and support data-driven decision-making.
- To ensure 100% faculty enrolment in and successful completion of advanced NPTEL courses to enhance faculty competency and promote continuous professional development.
- To increase the engagement of Professors of Practice (PoP) across the departments in alignment with the academic programmes offered by the Institution.
- To promote regular industrial training, industrial visits, and industry interaction for faculty members to strengthen practice-oriented teaching and learning.
- To enhance institutional outreach and visibility by publicizing hackathons, innovation activities, research achievements, and extension programmes through the Institution's official digital and social media platforms.
- To inculcate social responsibility, ethical values, and a commitment to community engagement among students to nurture responsible and socially conscious citizens.

RESOLVED TO RECORD the observations and recommendations made by the members and to recommend the preparation of a measurable action plan with defined timelines and periodic monitoring to address the identified gaps and strengthen institutional quality and readiness for accreditation.

IQAC113.08 TO INFORM THE MEMBERS ABOUT THE QUALITY INITIATIVES TAKEN FOR FACULTY AND STUDENTS.

The members were informed about the various quality initiatives undertaken by the Institution for the benefit of faculty members and students in the areas of teaching-learning, research and innovation, curriculum enrichment, faculty development, student skill development, industry collaboration, entrepreneurship, governance, and community engagement. The members appreciated the efforts taken by the Institution in implementing these initiatives and acknowledged the positive outcomes achieved in strengthening the academic and research ecosystem.

During the deliberations, the members emphasized that the impact of every quality initiative should be systematically documented using measurable outcome indicators such as student achievements, faculty competencies, research publications, patents, funded projects, placements, higher education admissions, entrepreneurial ventures, stakeholder satisfaction, and community impact. They recommended that each initiative be supported with evidence of its effectiveness to facilitate institutional quality enhancement and accreditation processes.

The members further suggested increasing the number of quality initiatives across all academic and administrative functional areas by promoting greater participation of faculty members, students, alumni, industry experts, and other stakeholders. They encouraged all Faculties and Departments to organize more interdisciplinary programmes, research and innovation activities, industry-oriented training programmes, professional society activities, community

engagement programmes, and capacity-building initiatives to enhance institutional excellence and stakeholder engagement. The Committee noted the quality initiatives undertaken, appreciated the outcomes achieved, and recommended the systematic documentation of their impact along with the expansion of such initiatives in the forthcoming academic years.

RESOLVED TO APPRECIATE the quality initiatives undertaken by the Institution and their outcomes. Further resolved that the impact of all quality initiatives shall be documented systematically and that the number of such initiatives shall be increased to strengthen continuous quality improvement.

**TO INFORM THE MEMBERS ABOUT THE
IQAC113.09 PROPOSALS PLANNED FOR QUALITY
ENHANCEMENT.**

The Director, IQAC informed the members about the quality enhancement initiatives planned for faculty members and students to strengthen academic processes, institutional systems, and continuous quality improvement in alignment with the Institution's quality objectives. The proposed initiatives included AI-Enabled Teaching and Outcome-Based Education (OBE) Excellence, Research Excellence and Innovation, Faculty Professional Development and Industrial Training, and Community Engagement through Technology Outreach for faculty members. For students, the proposed initiatives included Skill Certification, Innovation, Research and Design Thinking, and Career Readiness and Higher Education Preparation with clearly defined measurable targets and key performance indicators.

The members appreciated the comprehensive quality enhancement initiatives and the measurable targets proposed by IQAC. They observed that the initiatives would contribute significantly to improving teaching-learning practices, research productivity, faculty competency, student employability, innovation, industry engagement, and community outreach. The members suggested that the progress of these initiatives should be monitored periodically through appropriate performance indicators and reviewed by IQAC to ensure effective implementation and continuous quality improvement.

RESOLVED TO APPROVE the proposed quality enhancement initiatives and their measurable targets for implementation. Further resolved that IQAC shall monitor the progress of these initiatives periodically and present the outcomes before the Committee for review and continuous quality improvement.

IQAC113.10 OTHER ITEMS IF ANY WITH THE PERMISSION OF THE CHAIR.

With the permission of the Chair, the following additional item was taken up for discussion. After detailed deliberations, the members made the following recommendation:

RESOLVED TO RECOMMEND organizing benchmarking visits to reputed and accredited institutions to study and adopt best practices in examination automation, research systems, industry–academia collaboration, and accreditation processes.

**TO FIX THE DATE AND TIME FOR THE NEXT
IQAC113.11 MEETING OF THE INTERNAL QUALITY
ASSURANCE CELL.**

The members authorized the Director, IQAC to fix the date and time for the next meeting in consultation with the Registrar and inform the members accordingly.

RESOLVED TO AUTHORIZE the Director, IQAC to fix the date and time for the next IQAC meeting.

Dr. T. KAVITHA
Director – IQAC

Copy to all members of IQAC